



Generalkonsulat  
der Bundesrepublik Deutschland  
Kanton

Consulate General  
of the Federal Republic of Germany

Updated: November 2006

19/F, Guangdong International Hotel  
339 Huanshi Dong Road  
Guangzhou 510098  
Tel.: (+86-20) 8330 6533  
Fax: (+86-20) 8331 2959  
E-Mail: [rk-10@kant.diplo.de](mailto:rk-10@kant.diplo.de)  
[www.kanton.diplo.de](http://www.kanton.diplo.de)

## Visa for study in Germany

**Visa applications for studying at a German university have to be submitted to the Academic Examination Office in Beijing:**

**Akademische Prüfstelle (APS)**

Landmark Tower 2, Office 0311 / 8 North Dongsanhuan Road  
Chaoyang District / 100004 Beijing

Tel.: 0086-(0)10 6590 7138 / Fax: 0086-(0)10 6590 7140 / e-mail: [info@aps.org.cn](mailto:info@aps.org.cn)  
[www.aps.org.cn](http://www.aps.org.cn) or [www.beijing.diplo.de](http://www.beijing.diplo.de)

However, applications can be submitted at the Consulate General directly in the case of presenting an admission letter of university without any condition; for master or doctorate studies, for music or art studies (an APS-letter is necessary); or for partnership programmes of universities (an APS-letter is necessary).

The following **documents** have to be submitted when applying directly at the Consulate General:

1. Three duly filled and signed application forms (Application for Residence Permit/ Antrag auf Erteilung einer Aufenthaltserlaubnis) with 4 recent photographs (3,5 x 4,5cm, white background) and accompanied by a signed declaration that the information given is true and complete.
2. Valid passport.
3. Admission letter without any condition of the university in Germany (a confirmation only is not sufficient), or admission letter for master/doctorate degree, or admission for art/music study, or invitation from the German partner university with copy of the cooperation agreement.
4. Legalised certificate of highest educational qualification (BA, Master, university certification)
5. Proof of financial means for the duration of the stay in Germany:
  - a) proof of a German bank about the deposit of at least 7.020 EUR or
  - b) formal obligation or
  - c) scholarship letter
6. Proof of health insurance valid at least 90 days after entering Germany (not applicable for family members of German citizens or spouses/children of EU- or EEA citizens).
7. For minors under 18: a visa application of minors under 16 has to be signed by their parents. Applicants older than 16 may sign themselves.  
  
For minors under 18 proof of custody has to be presented (e.g. birth certificate). Both parents have to give their consent for the travel abroad, either with statement and signature on the visa application at the visa counter of the Consulate or with a notarized statement.  
  
If one parent only has the custody further proof has to be presented. Proof of custody is to be notarized and legalized.
8. Additional documents may be requested either by the Consulate General or by the authorities in Germany.

All documents have to be presented in the **original** and with **2 copies**.

All documents have to be presented with a **translation** into German or English.

Visa applications must be submitted in person after scheduling an **appointment**. As from 1<sup>st</sup> December 2006, appointments will have to be arranged through the **Visa Application Center**. The application and documents handed in will be pre-checked through the Visa Application Center and general information in visa matters will be given. Applicants may use this service in person or send a third person.

The decision whether to grant a visa lies solely in the competence of the Visa Section of the German Consulate General.

The arrangement of an appointment is highly recommended: applicants with appointment are received with priority. Without appointment there is no guarantee for submitting a visa application. Applicants are recommended to have the visa application pre-checked and to get advice, as only complete applications can be processed. The Visa Application Center is not in a position to refuse visa applications

Visa applicants will be asked to come to the Consulate General for **interviewing**. Please be there on time 15 minutes before the scheduled appointment. Applicants not showing up on time will not be able to hand in their applications and will have to arrange for a new appointment. Changes of the appointment date should be notified to the Visa Application Center in due time; a new appointment date may be arranged free of charge if notified at least two days prior to the interview.

The **visa fee is 30,- EUR** (15,- EUR for minors).

(Spouses of German citizens and parents of German children, as well as spouses/children of EU- or EEA citizens are free of charge).

The fee has to be paid in equivalent Renminbi Yuan when handing in the application in the German Consulate General, according to the relevant exchange rate.

**An additional service fee of 190,- RMB** has to be paid by every applicant in the Visa Application Center.

Application forms and information leaflets are free of charge.

**Processing time:** approx. 4 weeks. Enquiries within this period of time cannot be answered.

**Passports** will be handed back to the applicants via the Visa Application Center after the German Consulate General has decided on the visa.

Applicants are asked to check their visa (esp. validity dates, typing of name, photo) on receipt.

The visa is issued with a validity of 90 days and has to be extended at the local Immigration Office in Germany.

#### **Regional competence of German missions in China:**

*The Federal Republic of Germany has several missions in the Peoples' Republic of China. Each of them has a clearly defined region for visa issue:*

- Persons residing or having their normal abode in the provinces of Guangdong, Fujian, Hainan and the Autonomous Region of the Zhuang-Nationality Guangxi have to hand in their visa application with the **German Consulate General Kanton**.
- Persons residing or having their normal abode in the provinces of Anhui, Jiangsu, Zhejiang und the city of Shanghai have to hand in their visa application at the Consular and Visa section of the **German Consulate General Shanghai**, New Century Plaza, 14/F, 188 Wu Jiang Road, Shanghai 200041, phone: (021) 6217 1520, fax: (021) 6218 0004, [www.shanghai.diplo.de](http://www.shanghai.diplo.de).
- Persons residing or having their normal abode in any other province will have to apply for their visa at the **German Embassy Peking**, 17 Dongzhimenwai Dajie, Peking 100600, phone: (010) 6532 5560, fax: (010) 6532 3557, [www.peking.diplo.de](http://www.peking.diplo.de).
- Persons residing or having their normal abode in Hongkong and Macao will have to apply for a visa at the **German Consulate General Hongkong**, United Centre, 21/F, 95 Queensway-Central, Hongkong, phone: (00852) 2105 8777, fax (00852) 2105 8788, [www.hongkong.diplo.de](http://www.hongkong.diplo.de).
- The **German Consulate General Chengdu** is **not issuing any visa for the time being**.

As a rule the **normal abode** is defined as the place a person is living in and working at. This is the case if a person has been living at that place for the past six months or is expected to stay at that place for six months at the beginning of the stay. If the normal abode is not in agreement with the Household Register (Hukou) or place of issue of the passport, the applicant is asked to present proof of his normal abode (ID card 暂住证, working contract, police confirmation).